



Contact synchronization

ADITO Software GmbH

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Screenshots

The UX design of ADITO is continuously optimised for you. Therefore, there may be deviations in the screenshots.





Agenda

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Click on the ADITO A in the document to return to the agenda.

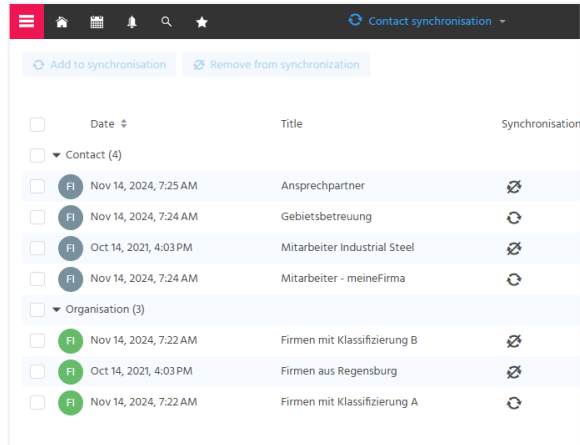
Contact synchronization with Exchange

Why?

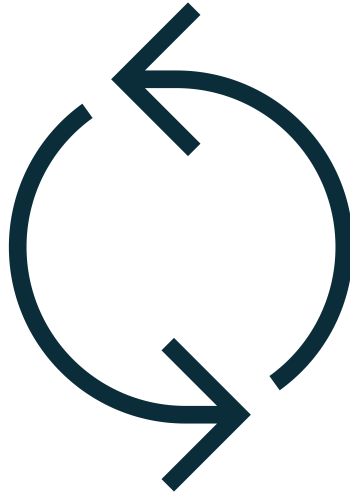
- Users would like to have contacts that are managed in ADITO also available in their Exchange account (e.g. as a contact in Outlook).
- Data synchronization is a good way to avoid duplicate maintenance work. A server process is available for this purpose, which carries out the synchronization between the two systems.
- This is particularly important for mobile devices, as no telephone system is connected here. After synchronization, you can therefore also see which customer (ADITO contact) is calling in this use case.

Contact synchronization with Exchange

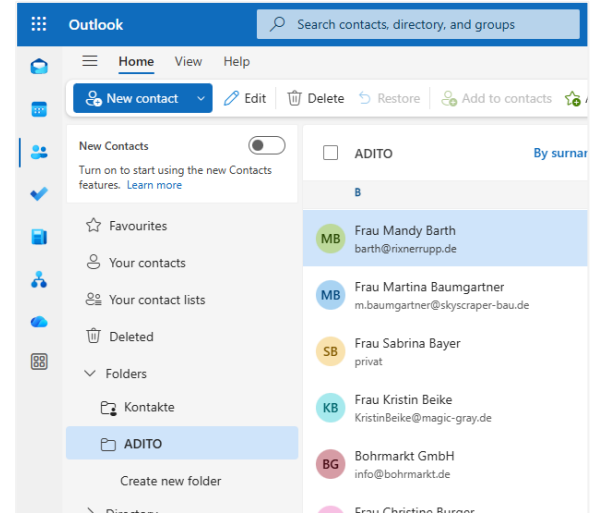
Select saved filters for synchronization



Synchronization processes are running



Contact available in Exchange



Prerequisites

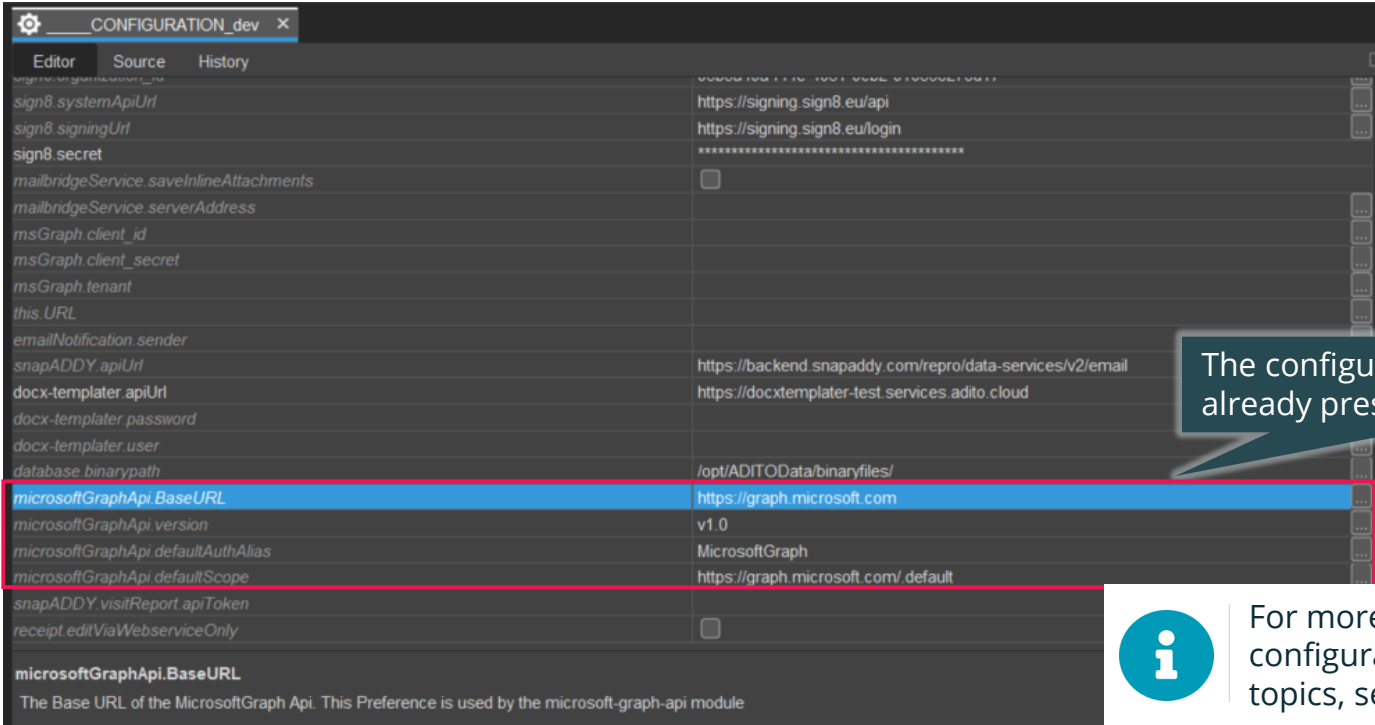
Contact synchronization with Exchange

Prerequisites

- **ADITO must be connected to Exchange.**
- User must have an Exchange account.
- Microsoft Graph API must be configured.

Contact synchronization with Exchange

Settings in ADITO Designer: Configuration



The configuration options are already preset.

Property	Value
sign8.systemApiUrl	https://signing.sign8.eu/api
sign8.signingUrl	https://signing.sign8.eu/login
sign8.secret	*****
mailbridgeService.saveInlineAttachments	☐
mailbridgeService.serverAddress	
msGraph.client_id	
msGraph.client_secret	
msGraph.tenant	
this URL	
emailNotification.sender	
snapADDY.apiUrl	https://backend.snapaddy.com/repro/data-services/v2/email
docx-templater.apiUrl	https://docxtemplater-test.services.adito.cloud
docx-templater.password	
docx-templater.user	
database.binarypath	/opt/ADITOData/binaryfiles/
microsoftGraphApi.BaseURL	https://graph.microsoft.com
microsoftGraphApi.version	v1.0
microsoftGraphApi.defaultAuthAlias	MicrosoftGraph
microsoftGraphApi.defaultScope	https://graph.microsoft.com/ default
snapADDY.visitReport.apiToken	
receipt.editViaWebserviceOnly	☐

microsoftGraphApi.BaseURL
The Base URL of the Microsoft Graph Api. This Preference is used by the microsoft-graph-api module



For more information on instance configurations and other technical topics, see the [Modul Readme](#).

Contact synchronization with Exchange

Settings in ADITO Designer: "Enable" or "Disable" custom parameters

PREferences_PROJECT x

Editor	Source	History
observation.isMultiselectionEnabled	☐	
sales.vat	19	...
ai.salesprojectProbability	☐	
ews.active	☐	
ews.syncsize	7200	
local.currency	EUR	...
leadforensics.isActive	☐	
leadforensics.clientID		...
leadforensics.authorizationToken		
leadforensics.startDate		...
mail.importAttachments	☒	
address.hideStreetNumber	☒	
defaultBusinessHoursTo	17:00	...
defaultBusinessHoursFrom	08:00	...
showAppointmentsInEPK	☒	
sales.businessYearStartingMonth		
bulkmail.followCsaGuidelines	☐	
bulkmail.listHelpLandingPage		...
mail.defaultLocale	de	...
microsoftGraph.contactSync.active	☒	
microsoftGraph.contactSync.syncSize	7200	
microsoftGraph.contactSync.folderName	ADITO	

microsoftGraph.contactSync.active
Controls if the MicrosoftGraph contactSync is activated.

"folderName" can be used to define in which Exchange folder the contacts are to be saved.

Contact synchronization with Exchange

Settings in ADITO Designer: Connection to „MicrosoftGraph" Authentication Provider

The information is provided by the admin and is entered here.

Contact synchronization with Exchange

Settings in ADITO Designer: User settings



Please check and adjust if necessary. Especially if the users were created manually via ADITO and the Exchange alias was subsequently configured.

System: default: User

A screenshot of the 'Properties' window in ADITO Designer. The window has tabs for 'Properties', 'Extended', 'Internal', and 'Dynamic'. The 'Properties' tab is selected. A red rectangular box highlights the 'calendarID' and 'email' fields. The 'calendarID' field contains a value ending in '@...com'. The 'email' field contains a value ending in '@...com'. A blue callout bubble with a white arrow points to the 'email' field, containing the text 'Enter the e-mail address of the Exchange'. Other visible fields include 'isActive' (checked), 'isBlocked', 'lastModified', 'name', 'roleNames' (set to '[INTERNAL_ADMINISTRATOR, INTER...]', 'title' (set to 'Admin'), 'Security' section with 'lastLogin' (17.06.2021 13:52), 'lastLogout' (17.06.2021 14:26), 'password' (masked with '***'), 'passwordChanged' (01.08.2018 13:16), 'passwordHistory', 'Personal' section with 'contactID' (c7ddf982-0e5...) and 'description'.

Process

Contact synchronization with Exchange

How does the synchronization process work?

- Contacts/companies that are taken into account by a filter are synchronized if they have been included in the synchronization.
- A maximum of 4 numbers (2 telephone and 2 mobile numbers) are synchronized per contact.
- Changes to already synchronized data are transferred from ADITO to Exchange. Changes made in Exchange are not transferred to ADITO. As soon as another change is made to this contact in ADITO, it overwrites the entry in Exchange.
- Contacts that are no longer flagged (filter has been removed from synchronization) are no longer synchronized and are deleted from the Exchange contacts folder.
- Contacts that are removed from the Exchange contacts folder are recreated by the process. Data records can only be removed from synchronization in ADITO.

Contact synchronization with Exchange

Which processes are involved in synchronization?

Contact Sync - manage sync table

In this process, **changes*** are detected and made available for synchronization.

* Possible changes

- New saved filters are added to the synchronization.
- Filters are deleted from the synchronization.
- New records in already synchronized filters are entered.

Synchronize to Exchange

In this process, the data provided by the "EWS - Manage SyncTable" process is synchronized with Exchange.

If too many requests are sent to MS Graph, the administrator is informed about the status of the throttling process.



The configuration of the cyclically running processes

- **"Contact Sync - manage sync table"** (Internal name: manageContact_SyncTable_serverProcess)
- **"Synchronize to Exchange"** (Internal name: GraphSyncToExchange_serverProcess) can be made in the Manager.

Information on configuration can be found on the following slides.

Contact synchronization with Exchange

Configuration in the ADITO Manager: „Contact Sync – manage sync table“

Contact Sync - manage sync table
manageContactSyncTable_serverProcess
Inactive

Start interval | **Edit interval** | Stop interval | Manual execution

Details

- Start time
- Execution time
- Last execution date: Feb 17, 2026, 9:30 AM
- Last execution status

Interval configuration

Name	manageContactSyncTable_serverProcess
Description	
Start date	Feb 17, 2026, 12:00 AM
Time zone	Europe/Berlin
Interval	10
Unit	Minutes
User	Admin
Thread priority	Normal

Process histories

Open message

Filter

Process histories: 25

Process name | Server | Execution date | Started by | Closing date | Duration in MS | Short message

Successful (1)

Configuration Table:

Name	Contact Sync - manage sync table
Interval	10
Unit	Minutes
Start date	2/17/2026 12:00 AM
Time zone	Europe/Berlin
Thread priority	Normal
Execute on	One server of the cluster
User	Admin
Server	☒ dev ☐ dev-bg
Execute directly	☐
Keep JDito instance	☐
Description	Description

Callout: A user **must** be specified. E.g. Admin, an Exchange Sync user could be defined for this if necessary.

Contact synchronization with Exchange

Configuration in the ADITO Manager: "Synchronize to Exchange"

The screenshot displays the ADITO Manager interface for configuring the 'Synchronize to Exchange' process. The interface is divided into several sections:

- Process details:** Shows the process name 'GraphSyncToExchange_serverProcess' and its status 'Inactive'. Buttons for 'Start interval', 'Stop interval', 'Edit interval' (highlighted with a red box), and 'Manual execution' are visible.
- Details:** A section for viewing process details, currently empty.
- Interval configuration:** A section for configuring the process interval. The configuration is as follows:

Property	Value
Name	GraphSyncToExchange_serverProcess
Description	
Start date	Feb 3, 2026, 12:00 AM
Time zone	Europe/Berlin
Interval	10
Unit	Minutes
User	Admin
Thread priority	Normal
- Process histories:** A section for viewing the process history. It shows a table with columns: Process name, Server, Execution date, Started by, Closing date, Duration in MS, and Short message. The table contains one entry: 'Successful (1)'. A 'Filter' button is also present.
- Configuration details:** A section for configuring the process. It includes fields for Name, Interval, Unit, Start date, Time zone, Thread priority, Execute on, User, and Server. The configuration is as follows:

Property	Value
Name	Synchronize to Exchange
Interval	10
Unit	Minutes
Start date	2/3/2026 12:00 AM
Time zone	Europe/Berlin
Thread priority	Normal
Execute on	One server of the cluster
User	Admin
Server	☒ dev ☐ dev-bg
Execute directly	☐
Keep JDito instance	☐
Description	Description

Contact synchronization with Exchange

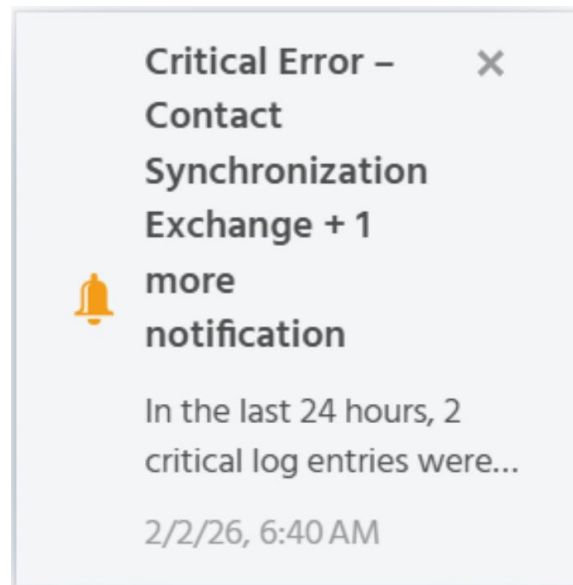
Which processes are involved in synchronization?

Send ews log notification

The process checks daily whether a new critical entry (priority = high) has been written in the synchronization process for contact synchronization with Exchange.

If such an entry exists, the administrators (role: INTERNAL_Administrator) are informed via notification.

By default, the process (sendEwsLogNotification_serverProcess) sends notifications at 24-hour intervals when activated.



Contact synchronization with Exchange

Configuration in the ADITO Manager: „Send ews log notification“

The screenshot displays the ADITO Manager interface for configuring a process named "Send ews log notification". The interface is divided into three main sections: a left sidebar, a central main area, and a right configuration panel.

Left Sidebar:

- Process details:** Shows the process name "Send ews log notification" and its ID "sendEwsLogNotification_serverProcess". It indicates the process is "Inactive". Buttons for "Start interval", "Edit interval", "Stop interval", and "Manual execution" are available.
- Details:** A section for monitoring the process, including fields for "Start time", "Execution time", "Last execution date", and "Last execution status".
- Interval configuration:** A section for setting the process parameters, including "Name", "Description", "Start date", "Time zone", "Interval", "Unit", "User", "Thread priority", "Execute on", "Keep JDito instance", and "Server".

Main Area:

- Process histories:** A table showing the execution history of the process. The table has columns for "Process name", "Server", "Execution date", "Started by", "Closing date", "Duration in MS", and "Short message". A "Filter" button is present. Below the table, it states "No data present".

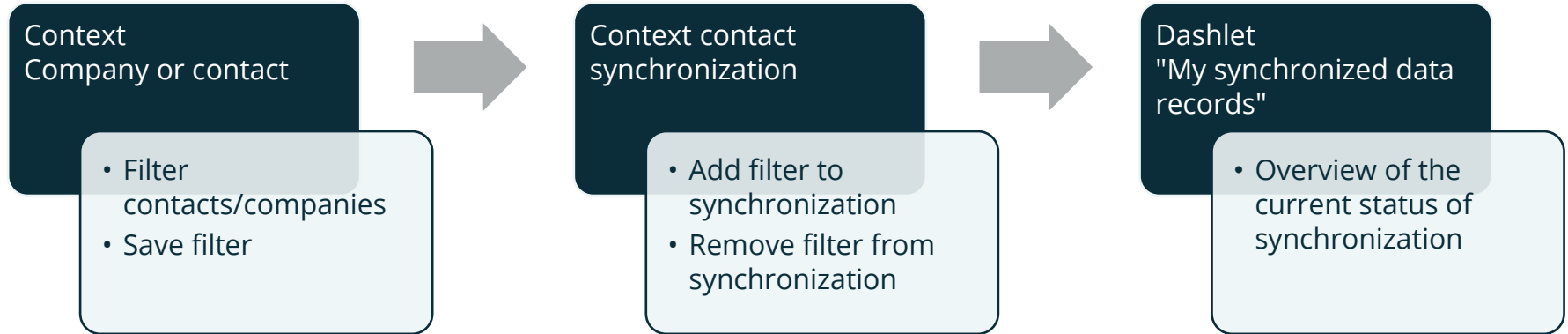
Right Configuration Panel:

- Name:** Send ews log notification
- Interval:** 1
- Unit:** Days
- Start date:** 2/3/2026, 12:00 AM
- Time zone:** Europe/Berlin
- Thread priority:** Normal
- Execute on:** One server of the cluster
- User:** Admin
- Server:** ☒ dev, ☐ dev-bg
- Execute directly:** ☐
- Keep JDito instance:** ☐
- Description:** Description

Application

Synchronize contacts with Exchange

Procedure of the user in the contexts or dashlets



Save filter for contact/company

Create saved filters

To synchronize contacts or companies with Exchange, the first step is to filter the relevant contacts/companies and save these filters.

As soon as a filter is saved, it is available for the next step in the "Contact synchronization" context.

The screenshot shows a contact management application interface. The main area displays a list of contacts with columns for Picture, Salutation, Title, Firstname, Lastname, Company, and email. The contacts are filtered based on the criteria: Status not equal "Inactive" and District equal "Großbritannien".

Picture	Salutation	Title	Firstname	Lastname	Company	
	Mr.		Carl E.	Bush	Lockman LLC	bush@l
	Mr.		Cameron	Doyle	Glob Group	doyle@
	Mrs.		Matilda	Freeman	Glob Group	freema
	Mrs.		Jennifer	Frost	Fahey, Spencer and Armstrong	jennife
	Mr.	PhD	Christopher	Marsh	Glob Group	marsh@
	Mrs.		Maya	Read	Lockman LLC	read@l
	Mr.		Steven	Wallinger	Parker & Jenkins	

The sidebar on the right shows the "Grouping" section with "Group by" set to "Status". Below it, the "Condition" section shows the filter criteria: "Status not equal 'Inactive'" and "District equal 'Großbritannien'". The "Saved filters" section is highlighted with a red box and contains the following filters:

- Save new filter
- Area management
- Contact persons
- Employees - Industrial Steel
- Colleagues - meineFirma

The "Last filters" section is also visible at the bottom of the sidebar.

Save filter for contact/company

EXCEPTION: "Favorite group" filter

The screenshot shows a web application interface for contact synchronization. At the top, there's a navigation bar with a hamburger menu, home icon, calendar icon, a notification badge with '99+', a search icon, and a star icon. Below the navigation bar, there's a toolbar with icons for adding, deleting, and editing items. The main content area is titled 'Contact synchronization' and contains two buttons: 'Add to synchronization' and 'Remove from synchronization'. Below these buttons is a table with columns: 'Date', 'Title', 'Synchronization status', and 'Information'. The table is divided into two sections: 'Contact (4)' and 'Organisation (3)'. The 'Contact' section lists four items with dates from Feb 18, 2026, and titles like 'Collegues - meineFirma', 'Contact persons', 'Area management', and 'Employees - Industrial Steel'. The 'Organisation' section lists three items with dates from Feb 17, 2026, and titles like 'Classification: A', 'Companies in London', and 'Classification: B'. To the right of the table, there's a sidebar with a list of 'Active' contacts. A callout box with an information icon points to the table, stating: 'Even if the filter "Favorite group equals ..." is saved to filter all favorites/tags, it is **not** displayed in the context "Contact synchronization".' Below the callout, there's a 'Filter' panel with a 'Saved filters' section. This section includes a 'Save new filter' button and a list of saved filters: 'Favorites', 'Companies in London', 'Classification: B', and 'Classification: A'. A red arrow points to the 'Favorites' filter in this list. At the bottom of the sidebar, there's a 'Last filters' section and an 'Apply filter' button.

Even if the filter "Favorite group equals ..." is saved to filter all favorites/tags, it is **not** displayed in the context "Contact synchronization".

	Date	Title	Synchronization status	Information
☐	Feb 18, 2026, 1:04 PM	Collegues - meineFirma		
☐	Feb 18, 2026, 1:23 PM	Contact persons		
☐	Feb 18, 2026, 1:25 PM	Area management		
☐	Feb 18, 2026, 1:04 PM	Employees - Industrial Steel		
☐	Feb 17, 2026, 9:35 AM	Classification: A		
☐	Feb 18, 2026, 1:35 PM	Companies in London		
☐	Feb 18, 2026, 1:34 PM	Classification: B		

Saved filters

- Save new filter
- Favorites
- Companies in London
- Classification: B
- Classification: A

Last filters

Apply filter

Context "Contact synchronization"

Listing of all saved filters from contact and company

The screenshot displays the 'Contact synchronization' interface. At the top, there is a navigation bar with a hamburger menu, home, calendar, notifications (99+), search, and star icons. The title 'Contact synchronization' is centered, with a refresh icon and a dropdown arrow. On the right, there are three circular icons: a plus sign, a refresh icon, and a user profile icon labeled 'TA'.

Below the navigation bar, there are two buttons: 'Add to synchronization' and 'Remove from synchronization'. A callout points to these buttons, stating: 'buttons to add or remove filters for synchronization.'

The main content area shows a list of filters. The list is organized into sections: 'Contact (4)' and 'Organisation (3)'. Each filter entry includes a checkbox, a date and time, a title, and a synchronization status icon. A callout points to the synchronization status icons, stating: 'Icon shows whether the data records from the filter are part of the synchronization ↻, or not ✕.'

The filters listed are:

	Date	Title	Synchronization status
☐	Feb 18, 2026, 1:04 PM	Colleagues - meineFirma	✕
☐	Feb 18, 2026, 1:23 PM	Contact persons	↻
☐	Feb 18, 2026, 1:25 PM	Area management	↻
☐	Feb 18, 2026, 1:04 PM	Employees - Industrial Steel	✕
☐	Feb 17, 2026, 9:35 AM	Classification: A	✕
☐	Feb 18, 2026, 1:35 PM	Companies in London	↻
☐	Feb 18, 2026, 1:34 PM	Classification: B	✕

A callout points to the 'Classification: A' filter, stating: 'Max 7200 data records per filter'.

At the bottom right, there is a message: 'Search greater 7200, sync. not possible'.

Select saved filters for synchronization

Add contacts/companies to synchronization

The screenshot shows the 'Contact synchronization' interface. At the top, there is a navigation bar with a hamburger menu, home, calendar, notifications (99+), search, and star icons. The title 'Contact synchronization' is displayed with a refresh icon. On the right, there are three circular buttons: a plus sign, a clock, and a user icon labeled 'TA'.

Below the navigation bar, there are two buttons: 'Add to synchronization' (highlighted with a red box) and 'Remove from synchronization'. A callout box points to the 'Add to synchronization' button with the text: 'Adds the selected filter(s) to the synchronization.'

The main content area shows a list of filters. On the right, it says 'Contact synchronizations: 7'. Below this, there are two tabs: 'Synchronization status' and 'Information'. The 'Information' tab is selected, showing a list of filters. The filters are grouped into 'Contact (4)' and 'Organisation (3)'. The 'Contact (4)' group contains four filters, each with a checkbox, a date, a time, and a description. The 'Organisation (3)' group contains three filters, each with a checkbox, a date, a time, and a description. The first filter in the 'Organisation (3)' group is selected with a blue checkmark.

Filter	Date	Time	Description	Status
☐ Contact (4)				
☐ FI	Feb 18, 2026	1:04 PM	Colleagues - meineFirma	
☐ FI	Feb 18, 2026	1:23 PM	Contact persons	
☐ FI	Feb 18, 2026	1:25 PM	Area management	
☐ FI	Feb 18, 2026	1:04 PM	Employees - Industrial Steel	
☐ Organisation (3)				
☒ FI	Feb 17, 2026	9:35 AM	Classification: A	
☐ FI	Feb 18, 2026	1:35 PM	Companies in London	
☐ FI	Feb 18, 2026	1:34 PM	Classification: B	



If new data records are entered in the system and fall under one of the saved filters, the new data is synchronized at the same time.

Select saved filters for synchronization

Remove contacts/companies from synchronization

The screenshot shows the 'Contact synchronization' interface. At the top, there is a navigation bar with a hamburger menu, home icon, calendar icon, a notification badge with '99+', a search icon, a star icon, and a 'Contact synchronization' dropdown. On the right of the navigation bar are three circular icons: a plus sign, a refresh icon, and a user profile icon labeled 'TA'.

Below the navigation bar, there are two buttons: 'Add to synchronization' and 'Remove from synchronization'. The 'Remove from synchronization' button is highlighted with a red box. A callout box points to this button with the text: 'Removes the selected filter(s) from the synchronization.'

The main content area displays a list of synchronization filters. The list is organized into sections: 'Date', 'Contact (4)', and 'Organisation (3)'. Each filter entry includes a checkbox, a filter icon (FI), a timestamp, a title, and a synchronization status icon.

	Date	Title	Synchronization status	Information
☐	▼ Contact (4)			
☐	FI Feb 18, 2026, 1:04 PM	Colleagues - meineFirma	✗	
☐	FI Feb 18, 2026, 1:23 PM	Contact persons	↻	
☐	FI Feb 18, 2026, 1:25 PM	Area management	↻	
☐	FI Feb 18, 2026, 1:04 PM	Employees - Industrial Steel	✗	
☐	▼ Organisation (3)			
☒	FI Feb 17, 2026, 9:35 AM	Classification: A	✗	
☐	FI Feb 18, 2026, 1:35 PM	Companies in London	↻	
☐	FI Feb 18, 2026, 1:34 PM	Classification: B	✗	

Contact available in Exchange

The screenshot displays the Microsoft Outlook application interface. At the top, there is a blue header bar with the Outlook logo and a search bar. Below the header, a navigation pane on the left shows various folders and options, including 'New Contacts', 'Favourites', 'Your contacts', 'Your contact lists', 'Deleted', 'Folders', and 'Kontakte'. The 'ADITO' folder is selected, showing a list of contacts. The main pane on the right displays the detailed view of the selected contact, Mr. Carl E. Bush. This view includes a large red circular profile picture with the letter 'M', the contact's name, title, and company. Below this, there are tabs for 'Overview', 'Contact', 'Files', and 'Messages'. The 'Contact' tab is active, showing contact information such as email, company, job title, department, and business address. An 'Edit contact' button is visible at the bottom right of the contact details.

Outlook Search contacts, directory, and groups

Home View Help

New contact Edit Delete Restore Add to contacts Add to favourites Add to list Move Add members Invite others Manage contacts

New Contacts Turn on to start using the new Contacts features. [Learn more](#)

Favourites

Your contacts

Your contact lists

Deleted

Folders

Kontakte

ADITO

Create new folder

Directory

Go to Groups

ADITO By surname

- Mr. Carl E. Bush
bush@lockman.com
- Mr. Cameron Doyle
doyle@globgroup.com
- Mrs. Matilda Freeman
freeman@globgroup.com
- Mrs. Jennifer Frost
jenniferfrost@fsa.org
- Glob Group
contact@globgroup.com
- Mr. Christopher Marsh
marsh@globgroup.com
- Mrs. Maya Read
read@lockman.com
- Mr. Steven Wallinger
Parker & Jenkins

Mr. Carl E. Bush
External
Geschäftsführer • Lockman LLC

Call

Overview Contact Files Messages

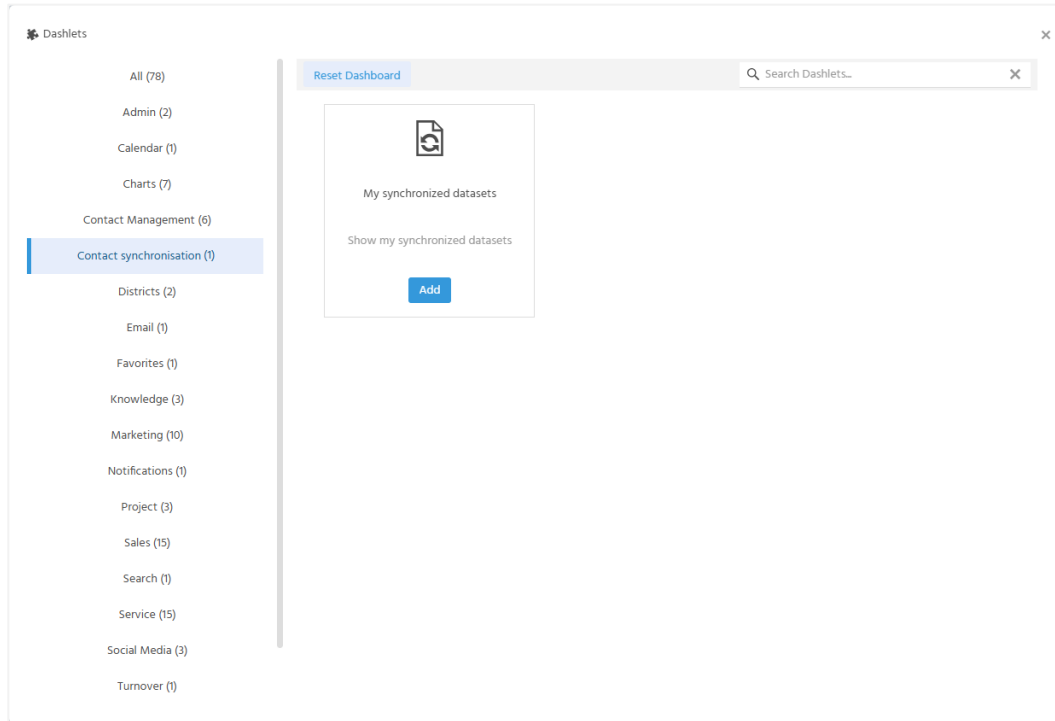
Contact information

Email bush@lockman.com	Company Lockman LLC	Job title Geschäftsführer
Department Geschäftsleitung	Business address 21 London Road Southampton England SO15 2...	

Edit contact

"My synchronized data records" dashlet

DashletStore: Category "Contact synchronization"



The dashlet can be used to view the current status of synchronization or to check why a contact is not yet available in Outlook.

"My synchronized data records" dashlet

Overview of the synchronized data records (company/contact)

Meine synchronisierten Datensätze

Contact	Context	Street	Zip	City	Country	Synchronized with Outlook	Will be updated	Will be deleted
☐ MR Maya Read Lockman LLC	Contact	21 London Road	SO15 2AD	Southampton	GB	Yes	No	No
☐ CE Carl E. Bush Lockman LLC	Contact	21 London Road	SO15 2AD	Southampton	GB	Yes	No	No
☐ CM Christopher Marsh Glob Group	Contact	32-40 Blackfriars Road	SE1 8NW	London	GB	Yes	No	No
☐ SW Steven Wallinger Parker & Jenkins	Contact	26-40 Kensington High Street	W8 4PE	Royal Borough of Kensington and Chelsea	GB	Yes	No	No
☐ MF Matilda Freeman Glob Group	Contact	32-40 Blackfriars Road	SE1 8NW	London	GB	Yes	No	No
☐ CD Cameron Doyle Glob Group	Contact	32-40 Blackfriars Road	SE1 8NW	London	GB	Yes	No	No
☐ JF Jennifer Frost Fahey, Spencer and Armstrong	Contact	69 New Street	B2 4DU	Birmingham	GB	Yes	No	No
☐ GG Glob Group	Organisation	32-40 Blackfriars Road	SE1 8NW	London	GB	Yes	No	No

The contact type indicates whether it is a contact or a company data record.

Here you can see whether something has already been synchronized or whether something is being updated or deleted due to a change.

Administration

Administration

Overview

The specialist administrator can find detailed monitoring of all synchronization processes in the **contact synchronization dashboard**.

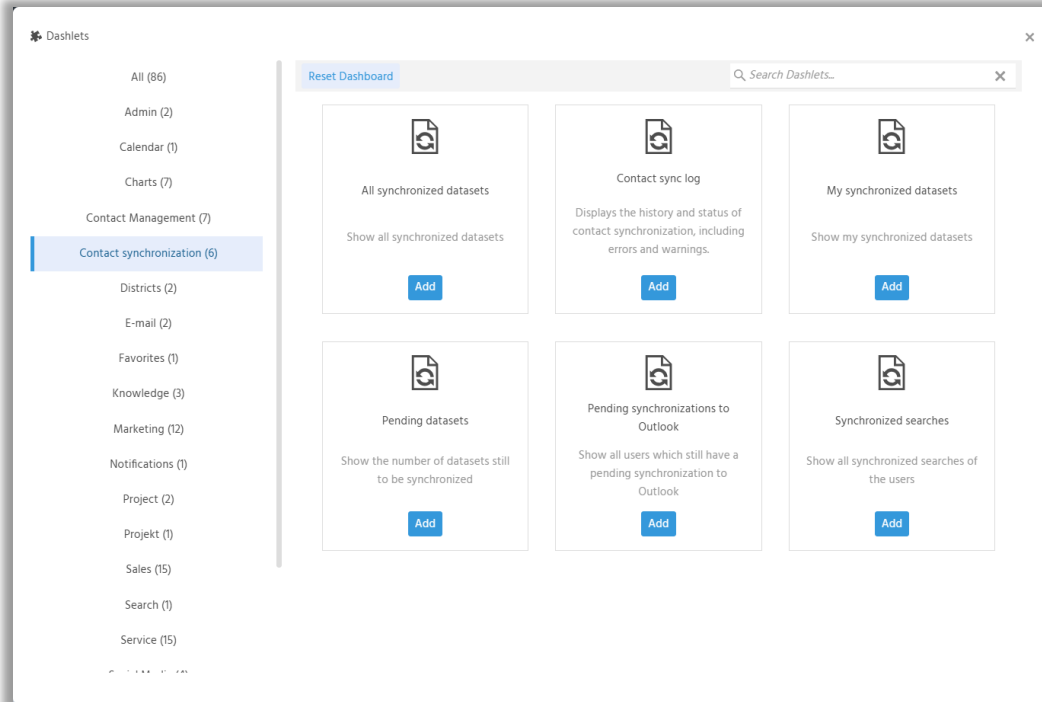
He has an overview of:

- all pending synchronizations to Outlook
- the entire saved synchronized filters of all users
- all synchronized data records
- All histories and the status of contact synchronization, including errors and warnings

It can also use filters to check why a data record has not yet been synchronized and can intervene by means of actions.

Contact synchronization dashboard

DashletStore: Category "Contact synchronization"



The dashlets used in the contact synchronization dashboard can be found in the DashletStore in the "Contact synchronization" category.

The dashlets are only available for the "Admin" role.

	Contact	Context	Street	Zip	City	Country	Synchronized with Outlook	
☐	AT Andreas Tannenbaum Industrial Steel AG	Contact	Rathausmarkt 1	20095	Hamburg	DE	No	No
☐	HW Hans Weingartner Meister Messebau GmbH	Contact	Aitrachstraße 7	84130	Dingolfing	DE	No	No
☐	KD Klaudia Daecher JPM Touristik GmbH	Contact	Landshuter Straße 3	84144	Geisenhausen	DE	No	No
☐	PB Peter Bornheimer Bornheimer Maschinenfabrik GmbH	Contact	Peter-Fryns-Platz	53332	Bornheim	DE	No	No
☐	SS Sarah Schäfer Schäferland Handelswelt GmbH	Contact	Oskar-von-Miller-Straße 6	97424	Schweinfurt	DE	No	No

	User	Creation date	Information	Filter
☐	Admin	Feb 18, 2026, 1:43 PM		{\"title\":\"Area management\",\"timestamp\":\"2026-02-18T13:25:29.065306753\",\"search\":{\"type\":\"group\",\"operator\":\"AND\",\"childs\":{\"type\":\"r
☐	Admin	Feb 18, 2026, 2:32 PM		{\"title\":\"Contact persons\",\"timestamp\":\"2026-02-18T13:23:28.358223965\",\"search\":{\"type\":\"group\",\"operator\":\"AND\",\"childs\":{\"type\":\"rov

	Contact	Context	Street	Zip	City	Country	Synchronized with Outlook
☐	AT Andreas Tannenbaum Industrial Steel AG	Contact	Rathausmarkt 1	20095	Hamburg	DE	No
☐	HW Hans Weingartner Meister Messebau GmbH	Contact	Aitrachstraße 7	84130	Dingolfing	DE	No
☐	KD Klaudia Daecher JPM Touristik GmbH	Contact	Landshuter Straße 3	84144	Geisenhausen	DE	No
☐	PB Peter Bornheimer Bornheimer Maschinenfabrik GmbH	Contact	Peter-Fryns-Platz	53332	Bornheim	DE	No
☐	SS Sarah Schäfer Schäferland Handelswelt GmbH	Contact	Oskar-von-Miller-Straße 6	97424	Schweinfurt	DE	No
☐	MS Michael Schmitt M&S	Contact	St. Michael-Straße	88151	St. Michael	DE	No



We recommend arranging the dashlets as shown here.

3

1

Will be deleted

1

Will be updated

19

Will be inserted

18/02/2026 14:20

Last process start: synchronize in ADITO

18/02/2026 14:20

Last process start: synchronize to Outlook

	Date	Priority	Type	User	Info	Errc	
☐	16.02.2026 14:52:42	High	Manage sync table	hsmith	Error	Z-0-N	
☐	16.02.2026 14:52:42	High	Manage sync table	pstrauss	Error	Z-0-N-11-5	
☐	16.02.2026 14:52:42	High	Manage sync table	ijammeh	Error	Z-0-N-11-5	
☐	16.02.2026 14:52:42	High	Manage sync table	slustig	Error	Z-0-N-11-5	

Pending synchronizations to Outlook

Contact	Context	Street	Zip	City	Country	Synchronized with Outlook
☐ AT Andreas Tannenbaum Industrial Steel AG	Contact	Rathausmarkt 1	20095	Hamburg	DE	No
☐ HW Hans Weingartner Meister Messebau GmbH	Contact	Aitrachstraße 7	84130	Dingolfing	DE	No
☐ KD Klaudia Daecher JPM Touristik GmbH	Contact	Landshuter Straße 3	84144	Geisenhausen	DE	No
☐ PB Peter Bornheimer Bornheimer Maschinenfabrik GmbH	Contact	Peter-Fryns-Platz	53332	Bornheim	DE	No
☐ SS Sarah Schäfer Schäferland Handelswelt GmbH	Contact	Oskar-von-Miller-				

Synchronized searches

Show filter result Manual resynchronization of user

User	Creation date	Information	Filter
☐ Admin	Feb 18, 2026, 1:43 PM	{ "title": "Area management", "timestamp": "2026-02-18T13:25:29.065306753", "search": { "type": "group", "operator": "AND", "childs": { "type": "r	
☐ Admin	Feb 18, 2026, 2:32 PM	{ "title": "Contact persons", "timestamp": "2026-02-18T13:23:28.358223965", "search": { "type": "group", "operator": "AND", "childs": { "type": "rov	

All synchronized datasets

Contact	Context	Street	Zip	City	Country	Synchronized with Outlc
☐ AT Andreas Tannenbaum Industrial Steel AG	Contact	Rathausmarkt 1	20095	Hamburg	DE	No
☐ HW Hans Weingartner Meister Messebau GmbH	Contact	Aitrachstraße 7	84130	Dingolfing	DE	No
☐ KD Klaudia Daecher JPM Touristik GmbH	Contact	Landshuter Straße 3	84144	Geisenhausen	DE	No
☐ PB Peter Bornheimer Bornheimer Maschinenfabrik GmbH	Contact	Peter-Fryns-Platz	53332	Bornheim	DE	No
☐ SS Sarah Schäfer Schäferland Handelswelt GmbH	Contact	Oskar-von-Miller-Straße 6	97424	Schweinfurt	DE	No

All data records that the **Contact Sync - manage sync table** process has recorded with regard to a change and that must now be synchronized with the **Synchronize to Exchange** process are listed.

Pending datasets

1

Will be deleted

1

Will be updated

18/02/2026 14:20

Last process start: synchronize in ADITO

18/02/2026 14:20

Last process start: synchronize to Outlook

Contact sync log

Date	Priority	Type	User	Info	Errc
☐ 16.02.2026 14:52:42	High	Manage sync table	hsmith	Error	Z-0-N-11-S
☐ 16.02.2026 14:52:42	High	Manage sync table	pstrauss	Error	Z-0-N-11-S
☐ 16.02.2026 14:52:42	High	Manage sync table	ijammeh	Error	Z-0-N-11-S
☐ 16.02.2026 14:52:42	High	Manage sync table	slustig	Error	Z-0-N-11-S

All saved filters of all users that are synchronized are displayed.

The filters can be viewed.

Manual resynchronization of the user

Manual resynchronization

Do you really want to resynchronize the user completely?

The synchronisation in ADITO will be deleted.

The outlook contacts must be cleared manually.

Yes

No

Pending synchronizations to Outlook

Contact	Context	Street	Zip	City	Country	Synchronized with Outlook
Rathausmarkt 1	Contact	Rathausmarkt 1	20095	Hamburg	DE	No
Aitrachstraße 7	Contact	Aitrachstraße 7	84130	Dingolfing	DE	No
Landshuter Straße 3	Contact	Landshuter Straße 3	84144	Geisenhausen	DE	No
Peter-Fryns-Platz	Contact	Peter-Fryns-Platz	53332	Bornheim	DE	No
Oskar-von-Miller-Straße 6	Contact	Oskar-von-Miller-Straße 6	97424	Schweinfurt	DE	No

Pending datasets

1	Will be deleted
1	Will be updated

Synchronized searches

Show filter result Manual resynchronization of user

User	Creation date	Information	Filter
☐ Admin	Feb 18, 2026, 1:43 PM	{ "title": "Area management", "timestamp": "2026-02-18T13:25:29.06530" }	
☐ Admin	Feb 18, 2026, 2:32 PM	{ "title": "Contact persons", "timestamp": "2026-02-18T13:23:28.3582239" }	

All synchronized datasets

Contact	Context	Street	Zip	City	Country	Synchronized with Outlc
AT Andreas Tannenbaum Industrial Steel AG	Contact	Rathausmarkt 1	20095	Hamburg	DE	No
HW Hans Weingartner Meister Messebau GmbH	Contact	Aitrachstraße 7	84130	Dingolfing	DE	No
KD Klaudia Daecher JPM Touristik GmbH	Contact	Landshuter Straße 3	84144	Geisenhausen	DE	No
PB Peter Bornheimer Bornheimer Maschinenfabrik GmbH	Contact	Peter-Fryns-Platz	53332	Bornheim	DE	No
SS Sarah Schäfer Schäferland Handelswelt GmbH	Contact	Oskar-von-Miller-Straße 6	97424	Schweinfurt	DE	No

Contact sync log

Date	Priority	Type	User	Info	Errc
16.02.2026 14:52:42	High	Manage sync table	hsmith	Error	Z-0-N-11-S
16.02.2026 14:52:42	High	Manage sync table	pstrauss	Error	Z-0-N-11-S
16.02.2026 14:52:42	High	Manage sync table	ijammeh	Error	Z-0-N-11-S
16.02.2026 14:52:42	High	Manage sync table	slustig	Error	Z-0-N-11-S

Pending synchronizations to Outlook

Contact	Context	Street	Zip	City	Country	Synchronized with Outlook
☐ AT Andreas Tannenbaum Industrial Steel AG	Contact	Rathausmarkt 1	20095	Hamburg	DE	No
☐ HW Hans Weingartner Meister Messebau GmbH	Contact	Aitrachstraße 7	84130	Dingolfing	DE	No
☐ KD Klaudia Daecher JPM Touristik GmbH	Contact	Landshuter Straße 3	84144	Geisenhausen	DE	No
☐ PB Peter Bornheimer Bornheimer Maschinenfabrik GmbH	Contact	Peter-Fryns-Platz	53332	Bornheim	DE	No
☐ SS Sarah Schäfer Schäferland Handelswelt GmbH	Contact	Oskar-von-Miller-Straße 6	97424	Schweinfurt	DE	No

Synchronized searches

Show filter result Manual resynchronization of user

User Creation date Information Filter

☐ Admin	Feb 18, 2026, 1:43 PM	{ "title": "Area management", "timestamp": "2026-02-18T13:25:29.065306753", "search": { "type": "group", "operator": "AND", "childs": [{ "type": "r
☐ A		act persons", "timestamp": "2026-02-18T13:23:28.358223965", "search": { "type": "group", "operator": "AND", "childs": [{ "type": "rov

All synchronized data records are displayed.

All synchronized datasets

Contact	Context	Street	Zip	City	Country	Synchronized with Outlc
☐ AT Andreas Tannenbaum Industrial Steel AG	Contact	Rathausmarkt 1	20095	Hamburg	DE	No
☐ HW Hans Weingartner Meister Messebau GmbH	Contact	Aitrachstraße 7	84130	Dingolfing	DE	No
☐ KD Klaudia Daecher JPM Touristik GmbH	Contact	Landshuter Straße 3	84144	Geisenhausen	DE	No
☐ PB Peter Bornheimer Bornheimer Maschinenfabrik GmbH	Contact	Peter-Fryns-Platz	53332	Bornheim	DE	No
☐ SS Sarah Schäfer Schäferland Handelswelt GmbH	Contact	Oskar-von-Miller-Straße 6	97424	Schweinfurt	DE	No

Pending datasets

1
Will be deleted

Filters can be used to query further information, e.g. by user

Condition

Join conditions by:

all one

New filter condition

Property

Operator

Country

Firstname

Lastname

Organisation

Salutation

Street

Contact sync log

Date	Priority	Type	User	Info	Errc
☐ 16.02.2026 14:52:42	High	Manage sync table	hsmith	Error	Z-0-N
☐ 16.02.2026 14:52:42	High	Manage sync table	pstrauss	Error	Z-0-N-11-S
☐ 16.02.2026 14:52:42	High	Manage sync table	ijammeh	Error	Z-0-N-11-S
☐ 16.02.2026 14:52:42	High	Manage sync table	slustin	Error	Z-0-N-11-S

The dashlet serves as an overview:

- How many data records are deleted.
- How many are updated.
- How many are inserted.
- And when the processes were last run in order to have this information directly available even without ADITO Manager.

Pending datasets

1

Will be deleted

1

Will be updated

19

Will be inserted

18/02/2026 14:20

Last process start: synchronize in ADITO

18/02/2026 14:20

Last process start: synchronize to Outlook

Contact sync log

Date	Priority	Type	User	Info	Errc
16.02.2026 14:52:42	High	Manage sync table	hsmith	Error	Z-0-N
16.02.2026 14:52:42	High	Manage sync table	pstrauss	Error	Z-0-N-11-S
16.02.2026 14:52:42	High	Manage sync table	ijammeh	Error	Z-0-N-11-S
16.02.2026 14:52:42	High	Manage sync table	slustig	Error	Z-0-N-11-S

Display comparison:

ADITO Manager

- The **last runs** from the cyclical server run are displayed.
- The **manually** triggered runs are also displayed.

The screenshot shows the ADITO Manager interface. On the left, the 'Synchronize to Exchange' process is shown as 'Inactive'. Below this are buttons for 'Start interval', 'Edit interval', 'Stop interval', and 'Manual execution'. The 'Details' section shows the 'Last execution date' as 'Feb 18, 2026, 2:20 PM'. On the right, the 'Process histories' section shows a table of successful runs.

Process name	Server	Execution date
▼ Successful (1)		
▼ GraphSync_Synchronize to Exchange (25)		
GraphSyncToExchange_serverProcess	dev	Feb 18, 2026, 2:27:55 PM
GraphSyncToExchange_serverProcess	dev	Feb 18, 2026, 2:20:00 PM
GraphSyncToExchange_serverProcess	dev	Feb 18, 2026, 2:10:00 PM

Dashlet

- The **last runs** from the cyclical server run are displayed.
- The **manually** triggered runs are **not** displayed here.

The Dashlet interface shows two panels. The top panel displays '18/02/2026 14:20' and 'Last process start: synchronize in ADITO'. The bottom panel displays '18/02/2026 14:20' and 'Last process start: synchronize to Outlook'.



To display the correct time in the Manager as well as in the dashlet, the time zones must be configured in the ADITO Designer.

Pending synchronizations to Outlook

Contact	Context	Street	Zip	City	Country	Synchronized with Outlook	
☐ AT Andreas Tannenbaum Industrial Steel AG	Contact	Rathausmarkt 1	20095	Hamburg	DE	No	No
☐ HW Hans Weingartner Meister Messebau GmbH	Contact	Aitrachstraße 7	84130	Dingolfing	DE	No	No
☐ KD Klaudia Daecher JPM Touristik GmbH	Contact	Landshuter Straße 3	84144	Geisenhausen	DE	No	No
☐ PB Peter Bornheimer Bornheimer Maschinenfabrik GmbH	Contact	Peter-Fryns-Platz	53332	Bornheim	DE	No	No
☐ SS Sarah Schäfer Schäferland Handelswelt GmbH	Contact	Oskar-von-Miller-Straße 6	97424	Schweinfurt	DE	No	No

Synchronized searches

☒ Show filter result ☐ Manual resynchronization of user

Filter

Synced searches: 2

User	Creation date	Information	Filter
☐ Admin	Feb 18, 2026, 1:43 PM	{\"title\":\"Area management\",\"timestamp\":\"2026-02-18T13:25:29.065306753\",\"search\":{\"type\":\"group\",\"operator\":\"AND\",\"childs\":{\"type\":\"r	
☐ Admin	Feb 18, 2026, 2:32 PM	{\"title\":\"Contact per	

All synchronized datasets

Contact	Context	Street	Zip	City	Country	Synchronized with Outlook
☐ AT Andreas Tannenbaum Industrial Steel AG	Contact	Rathausmarkt 1	20095	Hamburg	DE	No
☐ HW Hans Weingartner Meister Messebau GmbH	Contact	Aitrachstraße 7	84130	Dingolfing	DE	No
☐ KD Klaudia Daecher JPM Touristik GmbH	Contact	Landshuter Straße 3	84144	Geisenhausen	DE	No
☐ PB Peter Bornheimer Bornheimer Maschinenfabrik GmbH	Contact	Peter-Fryns-Platz	53332	Bornheim	DE	No
☐ SS Sarah Schäfer Schäferland Handelswelt GmbH	Contact	Oskar-von-Miller-Straße 6	97424	Schweinfurt	DE	No

Pending datasets

1

Will be deleted

1

Will be updated

19

Will be inserted

18/02/2026 14:20

Last process start: synchronize in ADITO

18/02/2026 14:20

Last process start: synchronize to Outlook

The dashlet provides information about events in the contact synchronization processes. This allows you to view messages, for example, about errors or throttling.

Contact sync log

Date	Priority	Type	User	Info	Errc
☐ 16.02.2026 14:52:42	High	Manage sync table	hsmith	Error	Z-0-N-11-S
☐ 16.02.2026 14:52:42	High	Manage sync table	pstrauss	Error	Z-0-N-11-S
☐ 16.02.2026 14:52:42	High	Manage sync table	ijammeh	Error	Z-0-N-11-S
☐ 16.02.2026 14:52:42	High	Manage sync table	slustig	Error	Z-0-N-11-S

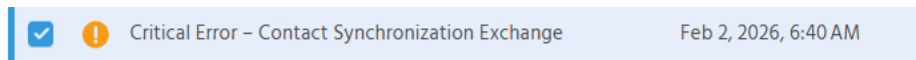
Throttling

Procedure for throttling

Throttling occurs when too many requests are sent to MS Graph.

If throttling occurs, the currently running process is terminated. Data that has already been successfully transferred is not affected. Depending on the length of the retry after, the process starts with the next normal process run or is deactivated if the retry after is longer.

- In both cases, an entry is stored in the Contact Sync Log Dashlet.
- If the process is deactivated,
 - users with the 'Internal_Administrator' role are also informed via notification.



- The process must then be restarted manually.

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